

DRAFT
DRAFT



DIVISION OF DISABILITY AND ELDER SERVICES

BUREAU OF QUALITY ASSURANCE
1 WEST WILSON STREET
P O BOX 2969
MADISON WI 53701-2969

Jim Doyle
Governor

Helene Nelson
Secretary

State of Wisconsin

Department of Health and Family Services

Telephone: 608-266-8481
FAX: 608-267-0352
TTY: 608-266-7376
www.dhfs.state.wi.us

Date: January 2004 **BQA Memo 04-**
To: Community Based Residential Facilities **CBRF – 03**
From: Kevin Coughlin, Chief, Assisted Living Section
cc: Susan Schroeder, Director, Bureau of Quality Assurance

Community Based Residential Facility Medication Training Clarifications

ISSUE

HFS 83.14(6)(a)2 lists the exemptions from the training requirements in management and administration of medications in Community Based Residential Facility (CBRF). This memo clarifies those exemptions.

CURRENT REGULATION

HFS 83.14(6)(a)2. The following employees are exempt from the training required under sub.(3) in management and administration of medications:

- a) A registered nurse or a licensed practical nurse.
- b) A medication aide who has completed training in a drug administration course approved by the department under s. HFS 132.60(5)(d)1.

CLARIFICATION HFS 83.14(6)(a)2b.

A. Graduate Nurses

Currently under the medication aide program allowed through HFS 132.60(5)(d)1, graduate nurses who are not yet licensed are allowed to administer medications in a nursing home for a period of one year after graduation. CBRFs can also hire unlicensed graduate nurses. These individuals are exempt from the medication training under HFS 83.14(3). CBRFs must retain a copy of the nursing student's degree or transcripts indicating they graduated from a nursing program.

B. Nursing Students

In addition to graduate nurses, nursing students who are currently enrolled in a nursing program and who have successfully completed a medication administration course, may administer medications in a nursing home. CBRFs can also hire nursing students who are currently enrolled in a nursing program and successfully completed a medication administration course. These individuals will be exempt from the medication training under HFS 83.14(3). CBRFs must retain a copy of a transcript or other information indicating the nursing student has successfully completed a medication administration course.

Although graduate nurses and nursing students hired by the CBRF will be exempt from the medication training, these individuals must still be oriented to the facility and the facilities medication system prior to administering medications to residents.

Graduate nurses and nursing students do have other considerations if they work in a nursing home as a medication aide. Please refer to Bureau of Quality Assurance memos on medication aides in nursing homes if you have further questions. BQA memos can be accessed at